

PACKAGES

in house coordination

PRICE

\$1,500

Includes:

Initial planning meeting
Day of Timeline
Floorplan creation
Host final meeting at Venue with caterer and couple
Send Timeline and Floorplan to Vendors
Ceremony Guidance and Rehearsal Management (up to 2 hours)

Wedding Day:

Detailed Day of Timeline Management
Day of Vendor Management Including Arrival & Departure
Final Walk through Inspection of the Venue
Placement and Collection of Favors, Signs, and Other Personals
Coordinating Announcements

*Wedding coordinator must attend the final meeting.
If no other coordinator is present on that day,
a \$1,500 fee will be assessed at that time for modified services.